



JCN

MINUTES OF THE NATIONAL MEETING

Held in Haymarket (Ireland), on 6 November 2012

In preparation of the 1st Transnational Workshop



The JCN project has been funded with the financial support of the Criminal Justice Programme of the European Commission. These contents are the sole responsibility of the JCN project partner institutions and can in no way be taken to reflect the views of the European Commission.

AGENDA OF THE MEETING

1. Project background and objectives
2. Project outline and timetable
3. Ireland commitments as co-beneficiaries
4. Project management and planning
5. Budget outline and management (Valerie Callanan)
6. Project workplan development
7. Florence meeting (10th-12th December 2012)
8. Data and information
9. Date of next meeting
10. Any other business.

LIST OF PARTICIPANTS IN THE MEETING

Name and Surname
Brian Dack (PS),
Tony Hickey (IPS),
Valerie Callanan (PS),
Gerry McNally (PS)
Apologies: Willie Conlon (IPS)

MINUTES

1. Project background and objectives

Project background and objectives discussed. Description document on JUST/2011-2012/JPEN/AG/2943 circulated and will be sent in electronic form with meeting minutes.

2. Project outline and timetable

Overall timetable for JUST/2011-2012/JPEN/AG/2943 discussed and key action points identified.

3. Ireland commitments as co-beneficiaries



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Work streams 0-5 examined and commitments identified, including attendance at workshops. Preparation for Ireland workshop in May 2013 will commence following Florence meeting and confirmation of work stream 2 actions.

4. Budget outline and management processes

Budget and management processes outlined by Valerie Callanan. All project financial governance, budget actions and disbursements for Ireland will be managed through PS Corporate Affairs, Haymarket. Detailed accounting and work stream reports will be completed for the project leaders and EU funding requirements. Clarification awaited on budget details and payment.

5. Florence meeting (10th-12th December 2012)

Tony Hickey (PS), Brian Dack (PS) and Gerry McNally (PS) confirmed to attend kick-off meeting in Florence on 10th-12th December 2012, Willie Conlon (PS) availability to attend to be confirmed as soon as possible. Cityjet flights to be booked by PS Corporate Affairs.

6. Project management including data and information

Background materials to be prepared; one page briefing documents on prisoner assessment, ISM, pre-release preparation, release (temporary release included), post-custody supervision including Court mandated supervision, recall, liaison and partnership working with other authorities and any other relevant release issues.

7. Date of next meeting

Date in January 2013 will be agreed at the end of the Florence Meeting.

